

**ZANESVILLE BOARD OF EDUCATION
REGULAR MEETING**

December 20, 2022

Mrs. Clark called the meeting to order @ 6:00 p.m. Those answering roll call: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. Also present were Dr. Baker, Superintendent and Mr. Young, Treasurer.

22-408 APPROVAL OF BOARD MINUTES

Mr. Baldwin moved and Ms. Long seconded the Board of Education approves the minutes of the Zanesville Board of Education at the Regular Meeting on November 15, 2022.

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

22-409 REPORT OF THE TREASURER OF THE BOARD OF EDUCATION

Mrs. Clark moved and Mr. Baldwin seconded to approve the following recommendations:

November Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

Reconciliations

Approve the following reconciliations for November:

- General
- Payroll

Monthly Financials – Zanesville Community High School

Approve the November 2022 minutes, bank reconciliation and financial reports for Zanesville Community High School.

Donations/Grants

Accept the following donations:

- \$500 from Linda Omen, Zanesville, to be used for Robotics.

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. Mr. Baldwin. President declared motion carried.

22-410 RESIGNATION – CLASSIFIED

Mr. Hickman moved and Mrs. Clark seconded to approve the resignation of Lewis Northrop, Transportation, effective January 1, 2023. Reason for resignation is retirement.

Approve the resignation of Andrew Bennett, Educational Aide at Zane Grey Intermediate, effective January 2, 2023. Reason for resignation is personal.

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Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark. President declared motion carried.

22-411 EMPLOYMENT – CLASSIFIED

Mrs. Lee moved and Mr. Hickman seconded to approve the employment of Hayley Holskey, Educational Aide at Zane Grey Intermediate, effective November 18, 2022 pending certification and background check. Salary will be Regular Aide, step 0 from the appropriate salary schedule.

Approve the employment of Renee Love, 3 Hour Food Service, effective November 16, 2022 pending certification and background check. Salary will be Cafeteria II, step 0 from the appropriate salary schedule.

Approve the employment of Jeana Boyd, 3 Hour Food Service, effective December 1, 2022 pending certification and background check. Salary will be Cafeteria II, step 0 from the appropriate salary schedule.

Approve the employment of Richard Bradshaw, Bus Driver, effective December 13, 2022 pending certification and background check. Salary will be Transportation, step 0 from the appropriate salary schedule.

Approve the employment of Hailey Sikes, Educational Aide 1:1 at John McIntire Elementary, effective December 14, 2022 pending certification and background check. Salary will be MD Aide, step 0 from the appropriate salary schedule.

Those voting aye: Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.

22-412 EMPLOYMENT – SUBSTITUTES

Ms. Long moved and Mrs. Lee seconded to approve the following substitutes as listed, as and when needed, pending appropriate certification and background checks for the 2022-2023 school year:

Substitute Teachers	
Melena Moore	Germany Lee

Substitute Aides/Bus Aides
Renee Love

Substitute Cafeteria
Jeana Boyd

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Approve the following home instructors as listed, as and when needed, pending appropriate certification and background checks for the 2022-2023 school year:

Home Instructors
Samantha Tyson

Those voting aye: Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

22-413 SUPPLEMENTAL CONTRACTS

Mr. Baldwin moved and Ms. Long seconded to approve a correction to previously approved supplemental contract for Jordan Bouterse to reflect Boys Basketball Fall Fitness at Zanesville High School, Class X, experience level 4.

Approve a correction to previously approved supplemental contract for Damian Ortiz to reflect Boys Reserve Soccer Coach at Zanesville High School, Class IX, experience level 2.

Approve the following Supplemental contracts as listed for 2022-2023 school year pending required certification and background check:

First Name	Last Name	Season	Sport/Bldg	Position	Exp.	Class
Cailey	Azbell	Spring	Softball	JV Coach	0	VII
Chad	Brock	Spring	Track	Winter Fitness	0	X

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

22-414 FMLA – LEAVE OF ABSENCE

Mrs. Clark moved and Mr. Baldwin seconded to approve a FMLA leave of absence for April Mihalko, Educational Aide at Zanesville Middle School, effective October 21, 2022 to January 16, 2023

Approve a FMLA leave of absence for April Mumaw, Library Technician at Zanesville Middle School, effective December 9, 2022 to January 30, 2023.

Approve a FMLA leave of absence for Amie Slack, Preschool Aide at Zane Grey Elementary, effective November 10, 2022 to November 9, 2023.

Approve a FMLA leave of absence for Emily Brady, Teacher at Zane Grey Intermediate, effective March 10, 2023 to June 2, 2023.

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin. President declared motion carried.

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22-415 PROFESSIONAL DEVELOPMENT RESTRAINT TRAINING

Mr. Hickman moved and Mrs. Clark seconded to approve a revision to the previously approved staff member as listed to receive a \$25.00 per hour stipend for attending, Restraint Training in October: The training was for 3 evenings for 4 hours per day.

Name
April Mihalko

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark. President declared motion carried.

22-416 VOLUNTEERS

Mrs. Lee moved and Mr. Hickman seconded to approve the following volunteers as listed for the Zanesville City Schools for the 2022-2023 school year pending appropriate backgrounds checks:

Name	Building	Type
Mary Talbott	ZGE	Grandparent
Karen Sommers	JME	Community
Junsen McVey	All	Community
Robert Tahyi	ZMS	Community
Rosalind Morrison	ZGE / ZGI	Grandparent
Martha Sullivan	JME	Grandparent
Melanie Bucci	ZGE	Community
Becky Salahub	JME	Parent

Those voting aye: Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.

22-417 PRESCHOOL – EXTENDED CARE

Mr. Long moved and Mrs. Lee seconded to approve the following staff as listed for the preschool extended care coverage for the 2022-2023 school year, as and when needed to maintain required ratios. Rate of pay will be \$20.00 per hour:

Name
Cortney Armstrong

Those voting aye: Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

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22-418 ZANESVILLE HIGH SCHOOL – EARLY GRADUATION

Mr. Baldwin moved and Ms. Long seconded to approve Damion Fischer as an early graduation candidate subject to completing the graduation requirements, effective January 6, 2023.

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

22-419 ADDITIONAL HOURS – ADMINISTRATIVE

Mrs. Clark moved and Mr. Baldwin seconded to approve up to an additional 175 hours of work at \$25/hour for the 2022-2023 fiscal year for Kelly Lawler, Assistant Treasurer – Payroll. This is to cover the additional hours required to process payroll each period.

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin. President declared motion carried.

22-420 FISCAL OFFICER – ZANESVILLE COMMUNITY HIGH SCHOOL

Mr. Hickman moved and Mrs. Clark seconded to approve waiving the responsibility of employing the fiscal officer for the Zanesville Community High School for the 2022-2023 school year as provided by H.B. 2 of the 131st G.A. The Zanesville Community High School fiscal officer will continue to be contracted through Zanesville City Schools.

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark. President declared motion carried.

22-421 21st CENTURY PROGRAM – TEACHERS/AIDES

Mrs. Lee moved and Mr. Hickman seconded to approve the following:

National Road Elementary/Zane Grey Elementary - 21st Century Teacher

Approve the following personnel as listed as 21st Century After-School Teachers at the rate of \$30 per hour for a portion of the 2022-2023 school year. Teachers will be funded by 21st Century funds.

Name
Amanda McKenzie

National Road Elementary/Zane Grey Elementary - 21st Century Aides

Approve the following personnel as listed as 21st Century After-School aides at the rate of \$15 per hour for a portion of the 2022-2023 school year. Aides will be funded by 21st Century funds.

Name
Allison Murphy

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Those voting aye: Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.

22-422 AFTER SCHOOL PROGRAM – AIDES

Ms. Long moved and Mrs. Lee seconded to approve the following:

John McIntire Elementary/Zanesville Middle School/Zanesville High School - Aides

Approve the following personnel as listed as After-School Program aides at a rate of \$15 per hour for a portion of the 2022-2023 school year: Aides will be funded by Muskingum Behavioral Health Grant funds.

Name
Allison Murphy

Those voting aye: Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

22-423 COGENT CONSULTING LLC

Mr. Baldwin moved and Ms. Long seconded to approve a service agreement with Cogent Consulting Group LLC, Astrid Arca, Consultant, for the 2022-2023 school year for the purpose of improving data use capacity at Zanesville High School. This will be paid through consolidated Title-I Non-competitive, Supplemental School Improvement funds as allocated to ZHS.

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

22-424 SAFEHOUSE PREPARATORY AGREEMENT

Mrs. Clark moved and Mr. Baldwin seconded to approve to enter into agreement with Safehouse Preparatory Center to provide the education of another student for the 2022-2023 school year. The fee is \$200.00 per day and will be billed monthly.

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin. President declared motion carried.

22-425 MVESC – DRIVERS EDUCATION INSTRUCTORS

Mr. Hickman moved and Mrs. Clark seconded to approve the following names as listed as driving instructor trainers through the Muskingum Valley Educational Service Center for the purpose of providing driving training to students and driving instructors in a training status and authorizing them to drive the district-owned driver's education vehicle. There is no direct personnel cost to our district for this service. Funding for the driver's education program at Zanesville High School is funded through a grant from The J.W and M.H Straker Charitable Foundation:

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Name				
Bobbie Mendenhall	Mandy Welch	Tisha Dodd	Lisa Walker	Junior Winland
Christina Wise	Pam Nau	Travis Carpenter	Mark Knapp	Daren Clark
David White	Rick Higdon	Earl Donaker	Thomas Lesiecki	
Janice Schaad	Sandy Doudna	Eric Proctor	Roger Doak	
Jason Clutter	Tiffany Sidwell	Greg Hamilton	Jeff Welch	

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark. President declared motion carried.

22-426 POLICY ITEMS FOR APPROVAL

Mrs. Lee moved and Mr. Hickman seconded to approve the following policies for approval:

- Policy 5335 Care of Students with Chronic Health Conditions
- Policy 5772 Weapons
- Policy 6700 Fair Labor Standards Act (FLSA)
- Policy 7217 Weapons

Those voting aye: Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.

22-427 EXECUTIVE SESSION

Ms. Long moved and Mrs. Lee seconded to enter into executive session @6:28 p.m.

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- X Personnel matters
- X to consider the appointment of employee(s) [reemployment] or public

Those voting aye: Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

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22-428 RETURN FROM EXECUTIVE SESSION

Mr. Baldwin moved and Mrs. Clark seconded to return from executive session @ 7:28 p.m.

Those voting aye: Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

22-429 2023 ORGANIZATIONAL MEETING AND JANUARY 2023 REGULAR MEETING

Mr. Baldwin moved and Mrs. Lee seconded to approve the January 2023 Organizational Meeting to be held on January 11, 2023 at 6:00 p.m. at the Administration Center Board Room. The Regular January 2023 Meeting will immediately follow the Organizational Meeting.

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

22-430 MEETING ADJOURNMENT

Mrs. Clark moved and Mr. Baldwin seconded the Zanesville City Schools Board of Education meeting is adjourned @ 7:29 p.m.

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin. President declared motion carried.



President



Treasurer